



CIVIL LINES CLUB (REGD.)

CIVIL LINES CLUB, BATHINDA-151001.

Ph.0164-2240477, website: civillinesclub.com



TERMS AND CONDITION 2025-26 FOR THE CATERING/BAR SERVICES AT CIVIL LINES CLUB, BATHINDA

1. That the contractor shall deposit a Total sum of Rs. 500000/- (Rs. Five Lacs Only) as Security, out of the said amount contractor shall deposit a sum of Rs. 250000/- (Rs. Two Lacs Fifty thousand Only) up to 15.4.25 and rest of the amount i.e. Rs. 250000/- (Rs. Two Lacs Fifty thousand Only) up to 30.04.25 with the Civil Lines Club and the same be kept in the shape of FDR/CCR with the Club after receiving the full amount of Rs.500000/- (Rs. Five Lacs Only) under lien of CLC and same shall be refunded along with accrued interest after deducting TDS thereon at the expiry of contract period after taking No Due Certificate from Management of CLC.
2. That the contractor has to hand over 3 blank signed cheques to the Club and Club shall have right to present and get encashed the said cheques as and when the arrears/overdue amount are not paid by the contractor.
3. That the minimum contract period is of one Year and can be renewed with the mutual consent of both parties i.e. contractor and the then Management of Club up to a maximum period of three years from the date of allotment. If the contractor withdraws before the minimum period of one year then in that case the total amount, which is in the shape of FDR shall stand automatically forfeited to the Club as pre estimated consolidated damage being caused to Club owing to said withdrawal by the contractor. The contractor shall also be liable to pay the balance over dues and he shall not be entitled to seek any claim w.r.t the same in any court of law.
4. That the contractor shall pay per month an amount of Rs. 200000/- (Rs. Two Lacs Only) and GST thereon at the prevailing rates which at presently is 18% and

this amount is to be paid before 7th of every month in advance in lieu of the use of premises and infrastructure of the Club. In case this amount is not paid before 7th of every month a penal charge of Rs. 10000/- (Rs. Ten thousand Only) shall be charged and if not paid before 15th of every month then in that case penal charge payable shall be Rs. 25000/- (Rs. Twenty Five thousand Only). However there will be an increase in the rent @ 5% annually in the previous year's rent if contract is renewed.

5. That the electricity charges shall be borne by the club. However the contractor shall be responsible for the optimal use of the electricity either in its Kitchen or outside the kitchen. Electricity can only be used for microwave /Deep freezers/ Toaster/Ro/Fridge/HOB/Water Cooler etc. but not for burners. Furthermore it shall be the responsibility of the contractor to keep the unused lights off from time to time so as to avoid wastage of electricity. If found negligent in saving the light the contractor shall be liable to pay 25% of the electricity bill of that month.
6. That the contractor shall maintain/ clean RO, Chimni's, Water Chilling plant, AC's, fans, CFL, Utensils, Burners, fridges, Hob (Chimini) Water Motor, Water Coolers & Furniture, other utensils of Kitchen etc. at his own expenses which are being provided by the club and all the expenses on maintaining them shall be borne by him. The same shall be returned back to the club in same condition/ Fully working at the time of handing over/ expiry of contract. In case any major faults in above said articles like compressor break down or leakage of gases etc. or any major repair then it shall be borne by the club at t's own cost. Contractor shall also wash/clean the chairs and other furniture/ equipment's fortnightly.
7. That the contractor shall from time to time make arrangement for the pest control and the cleanliness of premises used by contractor like kitchen water area /washing area etc.. In case of any complaint regarding kitchen and food quality, the management can revoke the contract within a notice period of 24 hours.
8. That it shall be the sole responsibility of the contractor to deposit all the license fees payable to exchequer for serving the liquor in Bar and even in the ground and in all the

functions. That the contractor shall pay actual applicable amount in advance by 5th of every month to club.

9. That the contractor shall provide the drought beer facilities to the members at his own cost and he shall be responsible for the entire expenditure of the same. The club shall provide all support in completing the paper formalities for obtaining the permissions required for the same. However the responsibility to deposit the requisite amount for obtaining license shall be that of the contractor. The permanent license fees in name of Civil Lines Club shall be deposited by the club.
10. That it shall be the responsibility of the contractor to provide complementary facilities i.e. Ice, R.O.water and he shall not charge anything for the same from the customers. Branded soda recommended by kitchen committee shall be on payable basis.
11. That the contractor shall also provide mocktails/cocktails in the bar/ restaurant.
12. That the contractor shall pass on all the bulk schemes related to bar whenever being provided by any liquor company to the club.
13. That the contractor shall appoint adequate skilled staff duly dressed as prescribed by the club, for kitchen and other catering services besides the other staff.
14. That the contractor shall be responsible to provide/hire extra staff for kitty parties, during cricket matches and other functions as and when required by the club.
15. That the staff engaged by the contractor shall be bound to wear a dress (to be finalized in consultation with the kitchen committee of the club) with proper name tags/ I-cards for the whole staff.
16. That the contractor shall maintain the dignity, quantity, and quality of the items as prescribed by the authority.
17. That the contractor shall decentralize the billing so as to avoid any kind of inconvenience to the members and parallel access of the same shall be made available to the club to monitor the functioning of the contractor.
18. That the proper bill shall be provided to each member for the services availed by him.

19. That the contractor shall not claim any extra GST and service tax or any other tax for that purpose other than the ones imposed by the State or the Central Govt. from time to time and shall be bound to deposit all the collected taxes to the concerned departments/authorities and shall also be bound to deposit the receipts of such deposits with the club office.
20. That cold drinks, mineral water, soda & other beverages recommended by kitchen committee shall be sold at MRP. No extra taxes shall be charged/ levied by the contractor.
21. That the club shall have the right to outsource some part of the catering during major functions but not in totality.
22. That the contractor shall not provide any service and shall not serve any eatables in the parking area and the roads around the club premises.
23. That the contractor shall use/ provide all branded products which shall be checked by the club committee/ Manager from time to time.
24. That the contractor shall be bound by all such terms and conditions added by the club committee from time to time in the interest of the club. That in case the club management wants to discontinue with the caterer, It can do so after giving a proper notice of one month.
25. Any dispute or clarification shall be referred to the kitchen committee and the decision of the committee shall be final and binding on the contractor.
26. The committee from time to time can take decision regarding the rates and ensure it should be a win-win situation for both the contractor as well as for the club.
27. That the diesel used in Generator sets shall be borne by the contractor.
28. In case if the caterer/ contractor happens to be the club member, his membership for the period of this contract shall stand temporarily suspended and he shall not be able to enjoy the membership facilities during the period of contract.
29. That home delivery through online service providers shall be permitted from the back door of the club. No entry from the main entrance shall be allowed.

30. That in case if the club halls are booked by the members for their personal use, exhibitions etc. for full day then the canteen contractor's minimum bill to be raised shall be of Rs. 2500/- for Ground floor and Rs. 5000/- for 1st floor for day.
31. That in case if the club ground is booked by the member for any commercial/paid activity then the club shall not provide any electricity, Halogen Lights etc. In case the club members are desirous to obtain the same from club, then the club shall provide the electricity and the club shall charge Rs.5000/-for Halogen Lights & Rs. 5000/- for other electricity usage for 5 Hours and in that case the contractor shall have no right or claim on the same.
32. That in case the premises is used by Management for club purpose, then the contractor shall not be eligible to get any charges out of the amount collected by club.
33. That in case of any unforeseen circumstances/ natural calamity/war, the club premises remains closed for more than 7days then in that case the monthly charges payable by the contractor can be reduced by the club after considering the request if any received from the contractor.
34. That the club timings shall be as per Govt instructions or as decided by the club from time to time.
35. To support the contractor in establishing operations, the management agrees to charge 50% of the monthly rent for the first three months of the contract period.
36. • During this period, the contractor shall still be responsible for paying applicable GST at the prevailing rates.
37. • From the fourth month onwards, the contractor shall pay the full monthly rent of ₹2,00,000 (plus GST) in advance by the 7th of each month, as per the original terms.

Penalty Adjustment:

38. • Penalties for late rent payments (outlined in the original clause) will apply from the fourth month onwards.

Anil Sharma A175 Jaideep Taneja J050 Satnam Walia S251

Pardeep Orhi P065 Sham Sunder S158 Sourav Garg S273

Ram Mittal R096 Darevjeet Thakur D030 Munish Bawa M021

Ishwar Garg I009 Deepak Grover D015

